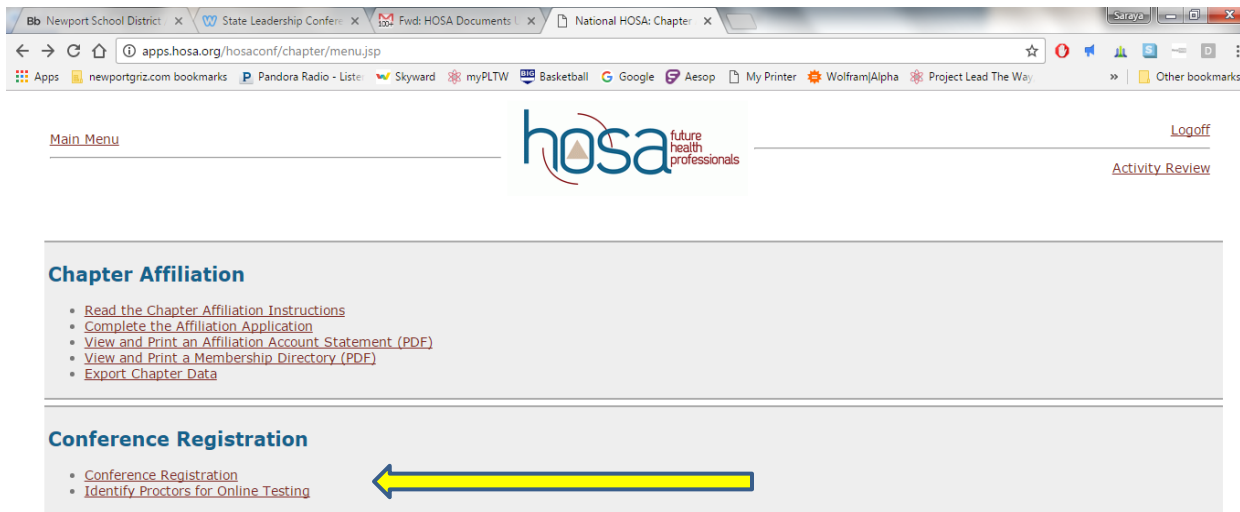


Identifying a Proctor

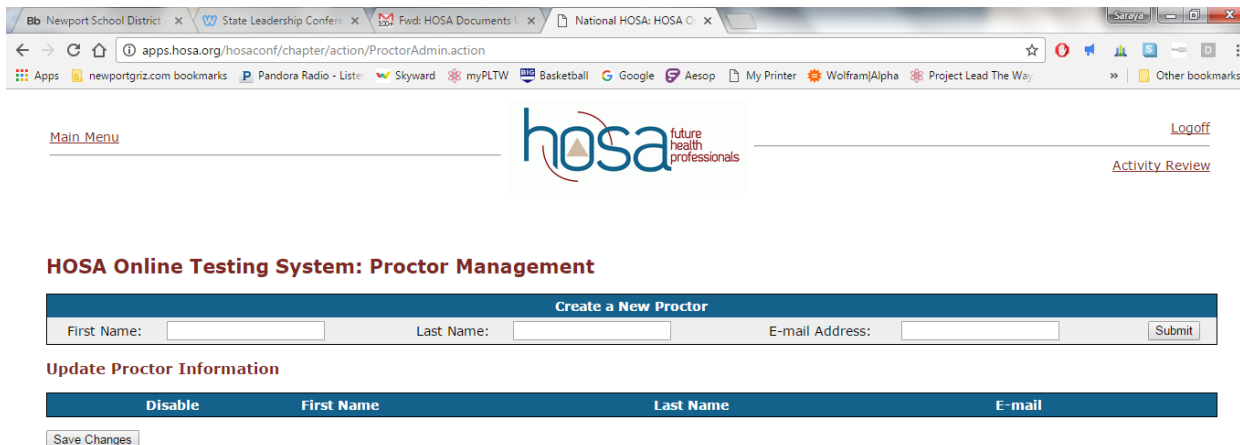
Advisors will need to identify the proctor(s) for their online testing. Advisors will go to the HOSA.org website and log in as a “Local Advisor”. Below is the screen advisors see immediately after logging in. They will also use this webpage to register themselves and their students for the WA HOSA SLC.

1. To identify your Proctors, select “Identify Proctors for Online Testing”.



Below is the next screen that comes up.

2. Enter the proctor’s information and hit submit and save.



3. Complete the Test Proctor Confidentiality Forms and email to Karen Hay at least 3 days before testing (see additional pages for the forms and their directions).